

Cafe Scientifique Co-ordinator

Role: Cafe Scientifique co-ordinator

Staff Contact:

Co-Chair Katie Cooper : scienceinreading@gmail.com

Aims of the branch

- to engage and inspire local audiences through the organisation of programmes of science events
- to enable participation of the general public in open and informed discussions on science and its implications
- to promote the vision and mission of the British Science Association and to help build upon the British Science Association's supporter base.

What this role has to offer: By becoming involved with a BSA branch, you will have the opportunity to pursue your interests in science communication, and gain practical skills and experience. Branch committees work as a team, where anyone can propose and develop creative and innovative public event ideas. This position will support on the continuation of the popular monthly Cafe Scientifique event.

Where this role will be based:

Reading and surrounding areas

Level of commitment:

Meetings of up to 3 hours every four month, plus a flexible and varying amount in between at your convenience.

Recruitment process:

Contact Katie Cooper on the above email to discuss the role further.
Please ensure that you sign our [volunteer policy](#) before you begin volunteering with the British Science Association.

Main tasks/responsibilities:

- Identify speakers for Cafe Scientifique and co-ordinate their attendance
- To add speaker information to the Facebook, Science Live and Meetup group
- Provide speaker information to the Social Media Coordinator and Web Officer
- Communicate with the speakers to ensure they are ready for the event
- When possible attend the event to meet the speakers
- If desired to host the event (not necessary)

Desired skills:

- Familiarity with e-mail is essential.
- Good time management and organisational skills.
- Good communications skills

